

WE ARE TEMPORARILY MOVING

We are excited that our offices are going through a major renovation and expansion starting December 11, 2023.

Unfortunately, this requires all of our staff and our head office reception to temporarily relocate for 7 months.

Our daily operations will be running as usual. Our reception is relocating to the Community Centre at 155 Queen Street N. and with the same hours for reception **Monday to Friday 9 a.m. to 4 p.m. and closed for lunch from 12 noon to 1 p.m.**

However, this temporary location is not conducive to a lot of public traffic.

We encourage residents not to visit our head office in person and to follow these procedures:

- GENERAL INQUIRIES email info@vpch.com or call 905-527-0221
- **RENT** Residents that typically pay in-person should pay using one of the following alternate methods:
 - Pre-Authorized Withdrawal automatically have your rent payment withdrawn from your account on the 1st of each month. Forms to sign up for pre-authorized withdrawal are available on our website or by calling 905-527-0221 or emailing info@vpch.com



- Online/telebanking/at the teller pay through your bank; payee is Victoria
 Park Community Homes; call our office for your account number
- Money Order/Cheques or Post Dated Cheques can be left in drop/mail box at head office
- MAINTENANCE
 - To report an emergency, please use our emergency line:
 905-527-0221 or 1-866-780-7275
 - Report all other maintenance requests through our website <u>www.vpch.com</u> click on the icon in the upper right corner



We thank you for your patience during this construction period.