



LIST OF BOARD MOTIONS

Corporation	VPCON
Board Meeting Date	May 3, 2018

#	Original Meeting Date	Type of Meeting	Motion
BOARD POLL			
Motions 1 -3			
1	2018-03-16	Board Poll	<p>Be it resolved that, WHEREAS VICTORIA PARK COMMUNITY HOMES INC. (the "Corporation" and/or "Housing Provider") has requested the Ministry of Municipal Affairs and Housing (the "Ministry") to arrange on its behalf a refinancing of the existing charge/mortgage of land (the "Mortgage") for its project municipally known as 588 Greenfield Avenue, Kitchener maturing on May 1, 2018 in an approximate amount of \$1,300,904.09.</p> <p>AND WHEREAS the Ministry has agreed to arrange said mortgage financing and the Housing Provider agrees to be bound for those purposes by said terms and conditions contained in the said Mortgage, or any amendment thereto.</p> <p>Therefore be it resolved that:</p> <ol style="list-style-type: none"> 1. The Housing Provider hereby authorizes the Ministry to solicit and arrange on its behalf such Mortgage(s) or Mortgage facilities with a lender or its authorized agent (the "Lender") as it deems necessary, appropriate or advisable for the project identified above and for the maturity date aforementioned. 2. The Housing Provider hereby agrees to be bound to the Lender for such mortgage purposes and upon the terms and conditions contained in the said Mortgage, or any amendments thereto, and the Housing Provider hereby further agrees to mortgage its property and assets to secure its present and future obligations under the said Mortgage, or any amendments thereto, to the Lender, as deemed necessary or advisable; 3. The Housing Provider hereby authorizes the designated signing Officers to enter into such agreement or agreements amending the terms of the said mortgage and to deliver to the Lender such document or documents as may be deemed necessary, advisable or required by the Lender to give effect thereto; 4. The Housing Provider hereby confirms that this Resolution has been ratified and approved by its Board of Directors and it agrees to deliver this resolution to the Ministry and to the Lender; and 5. The Housing Provider further confirms that this resolution shall continue in force and effect until written notice to the contrary is delivered to the Lender and the Ministry with receipt acknowledged by the Lender and the Ministry.

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			Mover: Secunder:
2	2018-03-16	Board Poll	Be it resolved that the Board of Directors assign authority to L. Gagne, Executive Director and V. Fowler, Manager, Finance and Administration to sign the renewal documents from the Ministry of Housing for the renewal of the mortgage for the property at 588 Greenfield (VP51), on behalf of Victoria Park Community Homes. Mover: Secunder:
3	2018-03-16	Board Poll	Be it resolved that the Board of Directors authorize L. Gagne to hire a manager who will focus on The Village specifically to oversee the upcoming capital repairs, develop a resident engagement plan, and implement the Yardi maintenance module using The Village as the pilot and to position Victoria Park for future management growth. Mover: Secunder:
NOMINATING COMMITTEE			
Motions 4-6			
4	2018-03-07	Nominating Committee	Be it moved that the Nominating Committee seek the Executive's approval to approach former board member, Maggie Gallagher about serving on the board again. Mover: Secunder:
5	2018-03-07	Nominating Committee	Be it moved that the provisions concerning the composition of the Board in relation to current Nominees be lifted in light of R. Trask's resignation and the lack of specific skill set available in the current pool of applicants. Mover: Secunder:
6	2018-04-17	Nominating Committee	Be it moved that the Board approve the appointment of Maggie Gallagher to the Board of Directors for one year (2018-2019) to replace the vacant seat held by Ray Trask and fulfil the remainder of the term. Mover: Secunder:

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FINANCE COMMITTEE Motions 7-15			
7	2018-03-28	Finance Committee	Be it moved that the Board approve the Financial statements for VPCHI as of December 31, 2017, as presented. Mover: Secunder:
8	2018-03-28	Finance Committee	Be it moved that the Board approve the Financial statements for VPAHC as of December 31, 2017, as presented. Mover: Secunder:
9	2018-03-28	Finance Committee	Be it moved that the Board approve the Financial statements for KACHI, for the 7 month stub year as of December 31, 2017, as presented. Mover: Secunder:
10	2018-03-28	Finance Committee	Be it moved that the Board approve the 4 th Quarter write off in the amount of \$2,679 for VPAHC and \$53,920 for VPCHI for a total write off of \$56,599 as presented. Mover: Secunder:
11	2018-03-28	Finance Committee	Be it moved that the Board approve the transfer of \$7M to the Federal PH&N account with a 45/45/10 split on December 22, 2017, as presented. Mover: Secunder:
12	2018-04-25	Finance Committee	Be it moved that the Board approve opening two (2) new accounts for VPCHI and three (3) new accounts for VPAHC with Worldsource Financial Management Inc. (WFM) with the existing signing officers, as presented.

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13	2018-04-25	Finance Committee	Be it moved that the Board approve opening two new accounts with Worldsource Financial Management Inc.(WFM), and to transfer \$1M from the Royal Bank Operating Account after the transfer of funds from PHH&N to WFM has occurred, as follows: a. Open a new Federal Reserve Account and transfer \$120,000 using the 45/45/10 split and; b. Open a new Last Month Rent Account (LMR) and transfer \$880,000, as presented. Mover: Secunder:
14	2018-04-25	Finance Committee	Be it moved that the Board approve opening two (2) new accounts for VPCHI and three (3) new accounts for VPAHC with Worldsource Financial Management Inc. (WFM) with the existing signing officers.
15	2018-03-28	Finance Committee	Be it moved that the Board approve entering into a new contract with Altis from January 2017 to December 2020 with fees set at 35% of any rebates or savings realized by Altis, as presented. Mover: Secunder:
P & T COMMITTEE Motions 16 -26			
16	2018-04-17	P & T Committee	Be it moved that the Board approve award of the three (3) year mechanical maintenance contracts to ADDA for 40 Oxford Street, 151/155 Queen Street North, 831 Queenston Road, 1 Hamilton Street and 10 Tecumseh Street for a total bid price of \$67,860.00 excluding HST and to Naylor for 1021 Queenston Road and 284 Clyde Road for a total bid price of \$15,624 excluding HST. Mover: Secunder:

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17	2018-04-17	P & T Committee	<p>Be it moved that the Board approve award of the three (3) year pest control maintenance contract for the Victoria Park Community Homes Inc. portfolio to Apex Pest Control for all townhouse properties, for the prices stipulated in Appendix 4 and to Terminix Canada for the apartment buildings for the prices stipulated in Appendix 4, all pricing excludes HST.</p> <p>Mover: Secunder:</p>
18	2018-04-17	P & T Committee	<p>Be it moved that the Board approve award of the roofing replacement contract at AF01 (175 Limeridge Road) for Block B & D to Rogue Roofing for the total bid price of \$87,700 excluding HST.</p> <p>Mover: Secunder:</p>
19	2018-04-17	P & T Committee	<p>Be it moved that the Board approve award of the roofing work for missed blocks at VP11 (75-91 Caledon Avenue) for the total bid price of \$31,400, excluding HST.</p> <p>Mover: Secunder:</p>
20	2018-04-17	P & T Committee	<p>Be it moved that the Board approve award of the contract for AF01 and AF18 (175 & 195 Limeridge Road) for the installation of the internal weeping tile system with a sump pump and installation of a 4" vertical drain from the window well to the weeper at footing to Crackmasters for the amount of \$16,050 excluding HST and to investigate including the addition of a membrane if total cost for 4 units is \$1,500 or less.</p> <p>Mover: Secunder:</p>
21	2018-04-17	P & T Committee	<p>Be it moved that the Board approve award of contract for VP51 588 Greenfield Ave retaining wall repair to O'Callaghan Contracting & Consulting for the fee of \$19,325, excluding HST.</p> <p>Mover: Secunder:</p>
22	2018-04-17	P & T Committee	<p>Be it moved that the Board approve award of the project management contract for windows and doors at various scattered properties as listed in Appendix A4, to haerko Inc for the fee of \$19,968, excluding HST.</p> <p>Mover: Secunder:</p>

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23	2018-04-17	P & T Committee	<p>Be it moved that the Board approve award of the door replacement contract at VP31 (1049 Rymal Road E) to Dayside Windows for 42 doors at \$1,936 (excluding HST) per door excluding HST subject to obtaining a second quote from another contractor and that the second contractor is not materially less than Dayside's quote.</p> <p>Mover: Secunder:</p>
24	2018-04-07	P & T Committee	<p>Be it moved that the Board approve award of the window replacement project for the properties listed in paragraph 2.3 as follows: The work for properties listed as Consultant A1 to be awarded to MTE for the bid price of \$56,270 excluding HST. - and - The work for the properties listed as Consultant A2 to be awarded to Pretium Anderson for the bid price of \$50,700 excluding HST.</p> <p>Mover: Secunder:</p>
25	2018-04-17	P & T Committee	<p>Be it moved that the Board approve the award for the project management contract for roof replacement and brick repair at VP34 (831 Queenston Rd) to haerko Inc. for the fee of \$32,740 excluding HST.</p> <p>Mover: Secunder:</p>
26	2018-04-17	P & T Committee	<p>Be it moved that the Board approve the proposed work plan for The Village in the amount of \$5,376,350 for all items listed with the exception of, Training and Resident Awareness to be deleted in its entirety and Refurbish Kitchen, 2nd Floor Addition To The Office to be deferred for a final decision and Replace and Insulate DCW Risers to be deferred until the results of the test cuts are available.</p> <p>Mover: Secunder:</p>
BOARD MEETING, MAY 3, 2018 Motions 27 - 34			
27	2018-05-03	Board Meeting	<p>Be it moved that the Board approve the revised draft financial statements for VPCHI ending December 31, 2017, as presented.</p>

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28	2018-05-03	Board Meeting	Be it moved that the Board approve the revised draft financial statements for VPAHC ending December 31, 2017, as presented. Mover: Secunder:
29	2018-05-03	Board Meeting	Be it moved that the Board approve the revised financial statements for KACHI ending December 31, 2018, as presented. Mover: Secunder:
30	2018-05-03	Board Meeting	Be it moved that the Board approve the minutes of the meeting held on March 1, 2018, as presented. Mover:8989 Secunder:
31	2018-05-03	Board Meeting	Be it moved that the Board approve adoption of By-Law #16, Conflict of Interest By-Law, as presented. Mover: Secunder:
32	2018-05-03	Board Meeting	Be it moved that the Board approve the adoption of By-Law #15, A By-Law Relating Generally to the Conduct of Affairs of Victoria Park Community Homes Inc., as presented. Mover: Secunder:
33	2018-05-03	Board Meeting	Be it moved that the Board approve the submission of Response #4 to the Service Managers for the Operational Review held on June 16, 2017, as presented.

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34	2018-05-03	Board Meeting	Be it moved that the Board approve adoption of Policy D2019 – Laundry Money Collection Policy dated April 1, 2018, as presented. Mover: Secunder: