



**VICTORIA PARK
MANAGEMENT**
My Home, My Family, My Community

155 Queen St. N
Hamilton ON
L8R 2V7

Phone: (905) 527-0221
Toll-Free: (866) 780-7275
Fax: (905) 527-3181

RENTAL SUBSIDY APPLICATION

NOTE! PLEASE ATTACH INCOME INFORMATION OF EACH RESIDENT.
ALL PARTS OF THIS FORM MUST BE COMPLETED. SEE REVERSE FOR DESCRIPTION OF INCOME.

ADDRESS

Street _____ Unit # _____
City _____ Postal Code _____
Telephone # (____) _____

LEASEHOLDER 1

_____	_____	_____	_____
Last Name	First Name	S.I.N.	Date of Birth (DD/MM/YY)
_____	_____	_____	_____
Employer's Name	Contact Name	Telephone Number	
_____	_____	_____	
Social Assistance Program	Contact Name	Telephone Number	
_____	_____	_____	
<i>Gross Monthly Income: \$</i> _____			

LEASEHOLDER 2

_____	_____	_____	_____
Last Name	First Name	S.I.N.	Date of Birth (DD/MM/YY)
_____	_____	_____	_____
Employer's Name	Contact Name	Telephone Number	
_____	_____	_____	
Social Assistance Program	Contact Name	Telephone Number	
_____	_____	_____	
<i>Gross Monthly Income: \$</i> _____			

ALL OTHER RESIDENTS

_____	_____	_____	_____
Name	Date of Birth (DD/MM/YY)	Relationship	Gross Monthly Income
_____	_____	_____	_____
Name	Date of Birth (DD/MM/YY)	Relationship	Gross Monthly Income
_____	_____	_____	_____
Name	Date of Birth (DD/MM/YY)	Relationship	Gross Monthly Income
_____	_____	_____	_____
Name	Date of Birth (DD/MM/YY)	Relationship	Gross Monthly Income
_____	_____	_____	_____
Name	Date of Birth (DD/MM/YY)	Relationship	Gross Monthly Income
_____	_____	_____	_____
<i>Total Household Gross Income (All Sources): \$</i> _____			

I solemnly declare that all sources and amounts of gross income, for all residents of the above household are as reported above, and believe it to be true, and know that it is the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

_____	_____	Authorized By: _____
Leaseholder 1 Signature	Date	Victoria Park Community Homes
_____	_____	_____
Leaseholder 2 Signature	Date	Date

www.vpch.com

DEFINITION OF INCOME

Income means all income, benefits and gains, of every kind and from every source including, but not limited to the following:

- a) gross salaries, wages, overtime payments, commissions, bonuses, tips, gratuities;
- b) grants, scholarships or bursary payments;
- c) the greater of the net income from the business or the total withdrawals from the business as personal salary or other benefits of any member of the family or of the applicant who is self-employed in a business;
- d) the gross amount of unemployment insurance benefits;
- e) the gross amount of worker's compensation payments or other industrial accident insurance payments or payments made because of illness or disability;
- f) the gross amount of any old age security, federal guaranteed income supplement and spouse's allowance and the Ontario Guaranteed Annual Income (GAINS);
- g) the gross amount of every kind of pension allowance, benefit and annuity whether from federal, provincial or municipal government of Canada or any level government of any other country or state from any other source;
- h) the gross amount of alimony, separation, maintenance or support payments made to the applicant;
- i) the gross amount of gains from investments including interest on dividends, stocks, shares, and other securities, and where the actual income cannot be determined, an imputed rate of return set by the landlord from time to time;
- j) the gross interest income from savings or chequing accounts in a bank, trust company or credit union;
- k) the gross amount of interest earned or payable from bonds, debentures, term deposits or investments, certificates, mortgages, capital gains or lump sum payments or other assets;
- l) an imputed income amount equal to the total appraised value of all assets which do not produce interest income multiplied by a rate of return set by the landlord from time to time.

“Gross Family Income” means the aggregate income of:

- a) The applicant and every person expected to reside in the accommodation applied for.

“Spouse” means:

- a) A man and a woman who are married to each other.
- b) A man and a woman who not being married to each other evidence an intention to cohabit in a relationship of some permanence.

EXAMPLES OF POSSIBLE SOURCES OF INCOME

EMPLOYMENT

- | | | | |
|-------------|------------------------------|--------------------------|--|
| • Full-time | • Seasonal | • Cost of Living Bonuses | • Disability Pay |
| • Part-time | • Odd Jobs | • Overtime Earnings | • Sickness Pay |
| • Irregular | • Shift Bonuses | • Commissions | • Long Term Income Protection Payments |
| • Casual | • Yearly or Seasonal Bonuses | • Tips and Gratuities | • Separation/Vacation Pay |

SELF EMPLOYMENT

- | | | |
|------------------|---------------|------------|
| • Tutoring | • Child Care | • Taxi |
| • Music Teaching | • Babysitting | • Business |

PENSIONS AND ALLOWANCES

- | | | | |
|---|-------------------------------------|--|--|
| • Old Age Security (OAS) | • Social Security (other countries) | • Civilian War Pension | • Canada Manpower Retraining Allowance |
| • Guaranteed Income Supplement (GIS) | • Widow's Pension | • Disability Pension | • Training Allowances |
| • Guaranteed Annual Income System (GAINS) | • Company Pension | • War Veteran's Allowance (D.V.A.) | • Retraining Allowances |
| • Canada Pension Plan (CPP) | • Private Pension | • War Veteran's Allowance (other countries) | |
| • Quebec Pension Plan | • Public Service Pension | • Military or Militia or Civil Defense Allowance | |

OTHER

- | | |
|--|---|
| • Worker's Compensation Payments | • Payments from Children's Aid Society or Catholic Children's Aid |
| • Insurance Payments | • Separation Payments |
| • Student Grants | • Alimony Payments |
| • Provincial or Municipal Payments | • Support Payments (for spouse or child) |
| • Unemployment Insurance Commission Payments | • Support from relatives or other sources |
| • Payments under Compensation for Victims of Crime Act | • One-time lump-sum payments (inheritances, court and out of court settlements) |
| • Payments from Official Guardian or Public Trustee | |